

## Topic

Alternative Use Provision

## Introduction

Welcome to the Alternative Use Provision page! Its purpose is to provide districts that were eligible to receive the Federal Title V Small Rural Schools Achievement Grant the flexibility to use their Title IIA or Title IVA funds under Title IA, IIA, III, or IVA without having to transfer funds.

## Content

The first thing that a district would need to do if they were planning on an Alternative Use (Alt-Use) project is go into the Alternative Use Provision page to create a new 'project'. Type in the title of the project, but be aware, if you just type the Title for which the funds will be used it will create confusion in a moment when we go to apply the Alt-Use project. Once the title of the project has been entered, click the 'Add' button to the right. In the example here, we will type in 'Math Interventionist' and click 'Add'. The project should now have two actions listed next to it, 'Edit' and 'Delete'. Click on Edit to go in to fill in some of the details.

Inside the project page, you will notice the Project Title in the upper right corner, and it can be edited if need be. The first thing that we will need to do is select the ESEA Title under which the funds will be authorized to be used. Clicking the dropdown box, we can select from Title IA, IIA, III, or IVA. For this example, we are going to choose Title IA. In the next box below, it asks for a brief description of how the funds will be used. For this example, we would write something like this: These funds will be used to support a second Math Interventionist at Pine Valley Middle School. Once the description is finished there is only one more step, and that is to fill in the chart at the bottom. We need to know how much money we plan on utilizing for the Alt-Use project. Title IIA has \$34,000 and we know that this year we will not need that much for professional development so it is safe to use \$25,000 to help support the Math Interventionist. By putting the \$25,000 in the top box that indicates we would use Title IIA money, we click the Post/Update button.

While this is all that we need to do on this page, the process isn't complete. Next we need to go to the School Project Page for Pine Valley Middle School. On this page the first question asks "Will this project involve an Alternative Use budget line?". For this example we will click the button AFTER the word 'Yes' and then in the dropdown menu we will select Math Interventionist (the name of our Alt-Use project). Once that has been selected, blue text will come up just below that box indicating that we need to click the Post/Update button in order for that budget line to show up. So we click the button at the bottom, and we see our Alt-Use project line appears at the bottom of the project budget chart. After filling out the rest of the project sheet, including the Alt-Use Budget line you would click the Post/Update button once again.

To ensure that the Alt-Use Provision was accurate, we go to the Summary page and can see on the Middle School row, for Title IIA the amount is in **RED** and says 'Alt', indicating it was done correctly.

## Closing

"This concludes this guidance material on the ESEA Program Contact Sheet page. For additional questions, please reach out to your assigned ESEA Federal Programs Regional Team Member."